

Request for access to records under the Freedom of Information Act 2014



Please use BLOCK capitals

Details of applicant

First Name*	<input type="text"/>	Surname*	<input type="text"/>
Address*	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
Email	<input type="text"/>		

Telephone numbers

Home	<input type="text"/>	Business	<input type="text"/>
Mobile	<input type="text"/>		

*Mandatory

Note that the FOI Officer in Gas Networks Ireland may wish to communicate with you in regard to your request. This can take place more efficiently by telephone or email.

Please state preferred form of access to records requested

Post ☐ Email ☐

Fees

Note there may be search, retrieval and copying fees depending on how long it takes to find the records requested. An applicant will be provided with an estimate of these fees before any costs are incurred. Fees should be paid by cheque, bank draft or postal order and made payable to Gas Networks Ireland.

Personal information

Applicants will generally not be provided with access to personal information of another person unless the written consent of that other person has been obtained. This consent will be verified by Gas Networks Ireland before such a request is fulfilled.

Description of records sought

In accordance with Section 12 of the Freedom of Information Act, I request access to the following:
(Please give as much information as possible of the records you are seeking)

Please sign here Date

Please return this form via post to the **FOI Officer, FOI Unit, Gas Networks Ireland, PO Box 51, Gasworks Road, Cork, Ireland.**

If you wish to discuss your request with the FOI Officer in Gas Networks Ireland feel free to phone **+353 21 453 4000** Mon – Fri, 9am – 5pm or email **foi@gasnetworks.ie**.