

Gas MaP Project

MPD13 - Monthly Distribution Billing and Reconciliation

Version 3.1

1st April 2015

Market Process Definitions

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2. Revision History

Version	Date	Revision Description
2.0	26/10/2006	Base-lined on the basis of CER approval on 04/10/2006
2.9	16/09/2008	Draft for approval – baselining for go-live
3.0	03/11/2008	Base-lined on the basis of CER Approval on 17/10/2008.
3.1	01/04/2015	Update Interfaces Section

1. Introduction

1.1 Scope

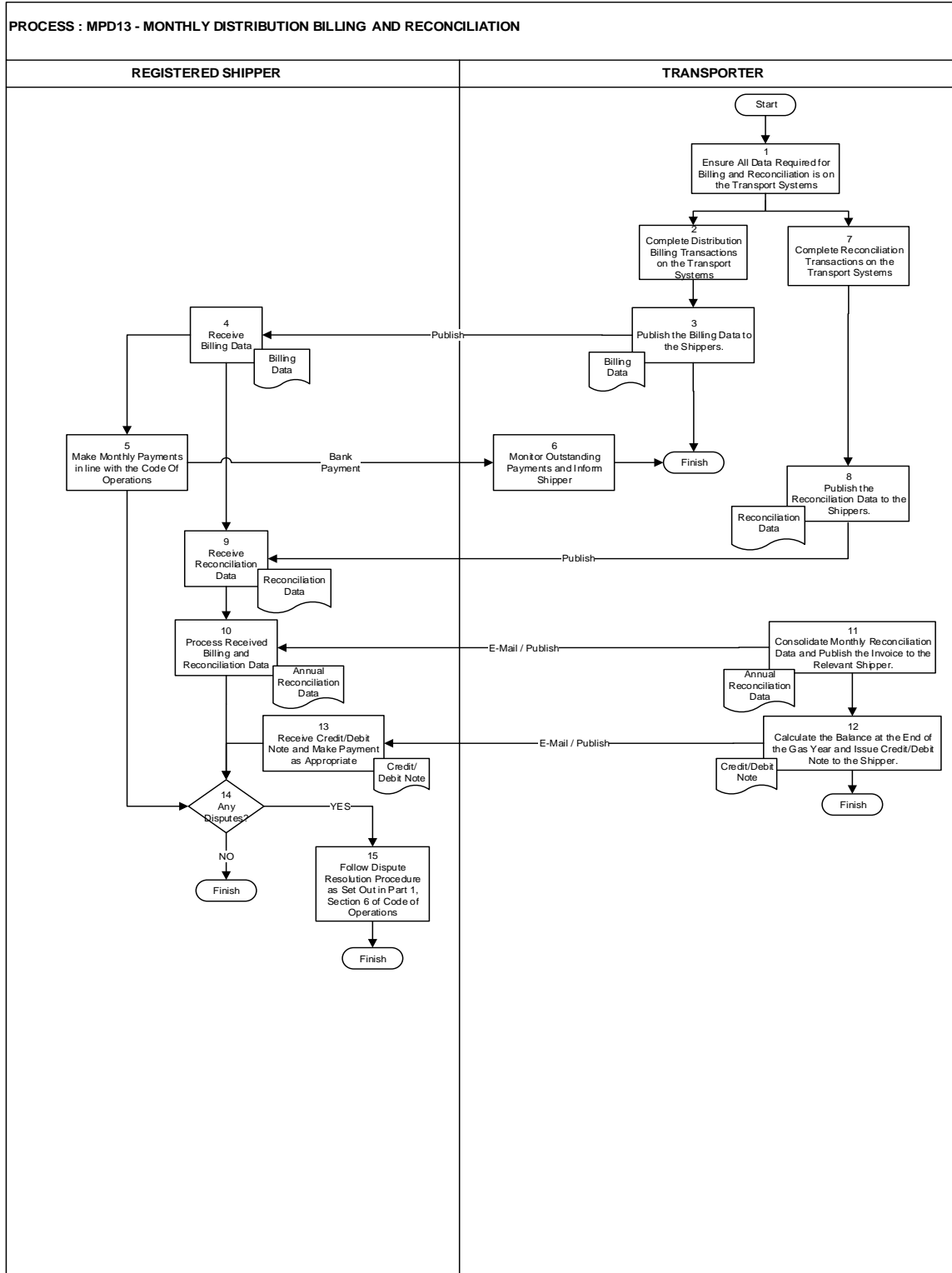
Distribution Billing is the monthly process which charges Shippers for the quantity of gas allocated to each of their registered gas points that month. Capacity charges are also applied as part of the process. This process covers all the billing details of the Shippers for LDM (Large Daily Metered), DM (Daily Metered) and NDM (Non-Daily Metered - including Generic and Volume Corrected) gas points which were billed that month and the corresponding charges for each.

FAR Reconciliation is a monthly reconciliation process for all actual NDM meter reads which were reconciled that month (for that Shipper's gas points) and the corresponding reconciliation for each.

1.2 History of Changes	
Source of Changes	Description of Change
CR021	Baselined for go-live and changes made in line with Change Request 021

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2 Market Process Map



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3 Market Process Description			
Step	Role	Actions	Interfaces
1	Transporter	The Transporter ensures all data required for Billing and Reconciliation is on the Transport Systems.	
2		The Transporter completes Distribution Billing Transactions on the Transport Systems.	
3		The Transporter Publishes the Billing Data to the Shipper.	Publish
4	Shipper	The Shipper receives the Billing Data from the Transporter.	Published by Transporter
5		The Shipper makes monthly payment to the Transporter as per Code of Operations.	Payment to the Transporter
6	Transporter	The Transporter monitors any outstanding payments and informs the Shipper.	
7		The Transporter completes Reconciliation Transactions on the Transport System.	

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8	Transporter	The Transporter Publishes the Reconciliation Data to the Shipper.	Publish
9	Shipper	The Shipper receives Reconciliation Data.	Published by Transporter
10		The Shipper processes the Billing and Reconciliation Data received from the Transporter.	
11	Transporter	At the end of each gas year the Transporter consolidates the Monthly Reconciliation Data and publishes the Invoice to the Shipper.	Email or Publish to Shipper
12		The Transporter calculates the balance at the end of the gas year and issues a Credit/Debit Note to the Shipper.	E-Mail or Publish
13	Shipper	The Shipper receives the Credit/Debit Note sent by the Transporter and makes payment as appropriate, as per the Code of Operations.	E-Mail or Published from Transporter

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14	Shipper	Subsequent to payment, the Shipper may wish to dispute the bill data or the settlement amount on the Credit/Debit Note.	
15		The Shipper follows the Dispute Resolution process as set out in Part 1, Section 6 of the Code of Operations. Please refer to “Dispute Resolution” document for more details.	

4 Supplementary Information

4.1 Key Notes

- ⇒ This process will remain manual for the foreseeable future. No market messages will be required.
- ⇒ The data file for Bill and Reconciliation is currently Published to the Shippers.
- ⇒ There is no proposed change in the process or in the data fields for the bill and reconciliation data files that are currently being sent to the Shippers.