

**PPM Project**

**MPD33 – Financial Settlement**

Version 3.0

Approved

3<sup>rd</sup> November 2008

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## **2. Revision History**

<b>Version</b>	<b>Date</b>	<b>Revision Description</b>
1.0	1/11/07	Draft for Approval
2.0	19/02/08	Draft for Approval
2.1	24/07/08	Correction on Payment Transaction File Frequency
2.9	16/09/2008	Draft for approval – baselining for go-live
3.0	03/11/2008	Base-lined on the basis of CER approval on 17/10/2008

# **1. Introduction**

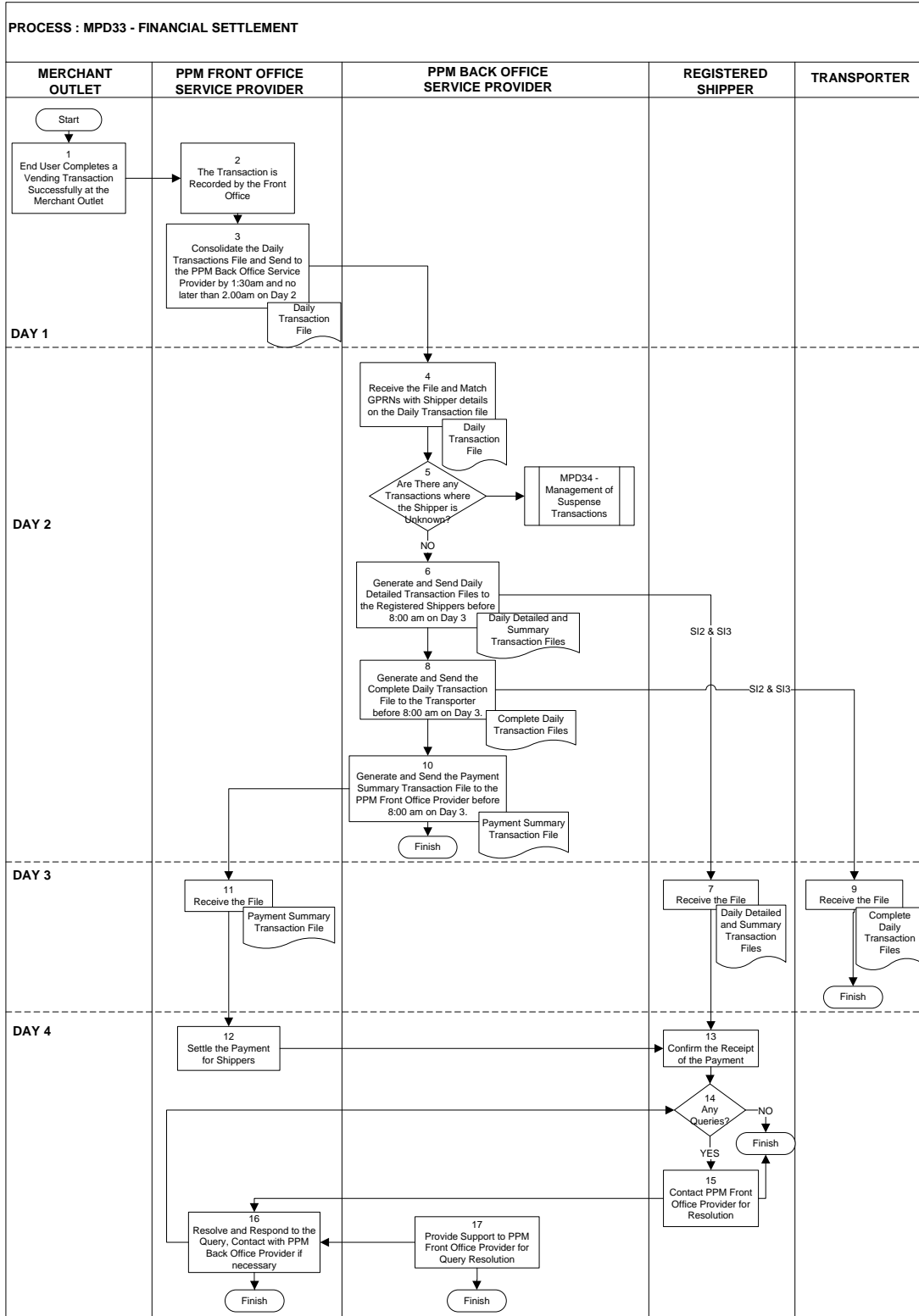
## **1.1 Scope**

Financial Settlement market process applies to all PPM gas points. This process covers the transfer of information between the parties including PPM Front Office Service Provider, PPM Back Office Service Provider, Registered Shipper and the Transporter. This process also covers the transfer of funds between PPM Front Office Service Provider and the Registered Shipper.

<b>1.2 History of Changes</b>	
<b>Source of Changes</b>	<b>Description of Change</b>
Finalised PPM Design	Agreed process design with the PPM Service Provider
UAT - CR020	Correction on Payment Transaction Files Frequency
CR021	Baselined for go-live and changes made in line with Change Request 021

# Market Process Definitions

## 2 Market Process Map



## Market Process Definitions

<b>3 Market Process Description</b>			
<b>Step</b>	<b>Role</b>	<b>Actions</b>	<b>Interfaces</b>
1 and 2	Merchant Outlet and PPM Front Office Service Provider	The End User vends successfully at the merchant outlet and the transaction is recorded by the Front Office Service Provider.	
3	PPM Front Office Service Provider	PPM Front Office Service Provider consolidates the Daily Transactions File and sends to the PPM Back Office Service Provider by 1:30am and no later than 2.00am on Day 2.	Daily Transaction File to PPM Back Office Service Provider
4 and 5	PPM Back Office Service Provider	PPM Back Office Service Provider receives the file and applies Shipper details on the basis of the information provided in the file.  If there are any transactions where the shipper is unknown, the PPM Back Office Service Provider will initiate <i>MPD34 – Management of Suspense Transactions Market Process</i> .	Daily Transaction File from PPM Front Office Service Provider

## Market Process Definitions

6	PPM Back Office Service Provider	The PPM Back Office Service Provider generates and sends the Daily Detailed Transaction and Summary files to the Registered Shippers before 8:00 am on Day 3.	SI2 and SI3 Files - Daily Detailed Transaction and Summary Files to Registered Shippers
7	Registered Shipper	The Registered Shipper receives the files. Note that the information provided in the files will be used to confirm the receipt of the payment in the following day.	SI2 and SI3 Files - Daily Detailed Transaction Files from PPM Back Office Service Provider
8	PPM Back Office Service Provider	The PPM Back Office Service Provider generates and sends the Complete Daily Detailed Transaction and Summary files to the Transporter before 8:00 am on Day 3.	SI2 and SI3 Files - Complete Daily Detailed Transaction and Summary Files to Transporter

## Market Process Definitions

9	Transporter	The Transporter receives the file. Note that the information provided in the files includes all the vending transactions excluding the suspended transactions. Please refer to <i>MPD34 - Management of Suspense Transactions</i> Market Process for more information.	SI2 and SI3 Files - Complete Daily Detailed Transaction and Summary Files from PPM Back Office Service Provider
10	PPM Back Office Service Provider	The PPM Back Office Service Provider generates and sends the Daily Summary File to the PPM Front Office Service Provider before 8:00 am on Day 3.	Daily Summary File to PPM Front Office Service Provider
11 and 12	PPM Front Office Service Provider	The PPM Front Office Service Provider receives the file and settles the payment to Shippers Bank account.	Payment Summary Transaction File from PPM Back Office Service Provider

## Market Process Definitions

13, 14 and 15	Registered Shipper	The Shipper confirms the receipt of payment, if there are any differences between the payment made and the information provided in the Daily Detailed Transaction file as received in Step 7, then Shipper will contact the PPM Front Office Service Provider to raise a query in relation to the payment details by sending an e-mail to the PPM Front Office Service Provider.	
16 and 17	PPM Front Office Service Provider	The PPM Front Office Service Provider will log the Shipper Query and work with PPM Back Office Service Provider, if necessary to provide a resolution to the query.	

## 4 Supplementary Information

### 4.1 Key Notes

- ⇒ In exceptional cases, if the query submitted by Shipper can not be resolved by PPM Front Office Service Provider and the PPM Back Office Service Provider, PPM Front Office Service Provider will escalate the query to the Transporter.
- ⇒ Please refer to the following documentation that provides details of the support and management service level agreements for the provision of the Prepayment Metering Services from PPM Front Office and PPM Back Office Service Providers.
  - PPM Front Office Service Provider



## Market Process Definitions

- Service Procedures for Prepayment Metering Service Provision for Shippers
- PPM Back Office Service Provider
  - Service Procedures for Prepayment Metering Service Provision for Shippers