



Role: Business Analyst
Area: Assets & Infrastructure
Sub-Area: Portfolio Office
Location: Cork/Dublin
Salary: Competitive
Duration: Specific Purpose **Ref:** GNI083

Gas Networks Ireland operates and maintains Ireland's €3 billion, 14,758km national gas network, supplying reliable energy to more than 720,000 homes and businesses. The network delivers more than 30% of the country's total energy and 40% of its electricity generation.

We are dedicated to achieving net zero and advancing the energy transition through integrated planning and collaboration with the energy industry. To realise our vision and to be at the heart of Ireland's energy future, we are committed to transforming our network to achieve net zero carbon emissions onboarding biomethane and green hydrogen.

We have a proud legacy, and our values guide how we work every day - drawing on our experience, doing what's right for each other and our communities, and staying energised for the change ahead.

When you join Gas Networks Ireland, you become part of an organisation that invests in its people. We are committed to supporting your growth and wellbeing in a workplace where everyone can contribute and thrive.

The closing date for receipt of applications for this vacancy is **the 27th of April 2026**, and applications submitted after this closing date will not be accepted.

The Role:

The Portfolio Office function within Gas Networks Ireland (GNI) is responsible for providing strategic direction and oversight for the delivery of all capital and operational work within the organisation, enabling it to make key decisions that will optimise the overall delivery of GNI's portfolio of work. The portfolio office provides support and oversight in the areas of Investment Planning and Governance, Portfolio Management, Delivery Enablement, Land Management and Statutory Consents, and Commercial Management; whilst also acting as the gate keeper and critical interface between potential investment programmes and commercial opportunities; and the core departments responsible for the delivery, operation and maintenance of GNI's assets.

Reporting to the Gas Point Management Programme Manager, the Business Analyst will support the delivery of a business programme to review and enhance GNI policy, process and data used to support the full lifecycle management of gas points (locations where natural gas is off taken from the distribution network to a customer's premises). The Business Analyst will provide requirements analysis, scope definition, data analysis and project planning support to the programme.

Duties and Responsibilities:

- Provide requirements analysis, scope definition, data analysis and programme planning/delivery support to the Gas Point Management Programme as part of the core programme team.

Business and Data Analysis

- Perform an inventory and analysis of existing policy, data and workflow practices supporting the management of gas points, identifying gaps and proactively implementing improvements where appropriate.
- Analyse and interpret reports to monitor the performance of current and historical field work on gas points. Monitor field surveys to determine follow on actions and influence gas point policy decisions through communication of insights and recommendations.
- Lead end-to-end requirements gathering, documentation, and validation for business and technical initiatives within the programme.
- Produce high-quality documentation including business requirements, user stories, process flows, and test scenarios.
- Support system testing and user acceptance testing of IT and data changes as required.

Programme Planning / Delivery

- Monitor the delivery of programme activities, providing ongoing updates to the Gas Point Management Programme Manager, raising and managing risks as appropriate.
- Contribute to project planning, scope definition, and change management activities.
- Support system testing, user acceptance testing and defect resolution.
- Support business case development, cost-benefit analysis, and impact assessments, generating high-quality documentation and analyses.

Stakeholder Engagement

- Engage proactively with GNI business stakeholders in relation to programme delivery activities and develop strong and effective working relationships with the wider programme team.
- Act as a liaison between business users and technical teams to ensure shared understanding of goals and solutions.
- Work closely with the wider programme team to ensure accurate implementation of requirements.
- Perform other duties as required.

Knowledge, Skills and Experience:

- Relevant 3rd level qualification in Business, Engineering, IT, or related field and a minimum of 5 years post-graduate working experience.
- Experience working on complex projects involving infrastructure delivery, process improvement, system implementation, or regulatory change.
- Ability to build strong working relationships with external and internal stakeholders.
- Ability to implement high quality governance and project coordination for management of complex projects.
- Have excellent analytical skills and be able to identify and analyse problems and potential improvements and propose and implement solutions.
- Strong writing and presentation preparation skills – preparing reports and presentations for up to Executive level review and stakeholder engagement.
- Experience with identifying improvement opportunities, generating ideas and implementing solutions.
- Ability to set own high standards of performance and delivering desired results.
- Ability to make independent decisions within area of expertise and take responsibility for work outcomes.

Equal Opportunities Employer

Gas Networks Ireland is an equal opportunities employer, committed to providing a diverse, inclusive, and supportive workplace. Through our ibelong framework, we work to ensure that everyone feels respected, valued, and able to contribute.

We welcome applications from all suitably experienced candidates, regardless of gender, age, racial or ethnic origin, membership of the Traveller community, religion or beliefs, family or civil status, sexual orientation or gender identity, or disability.

We also value diverse career journeys and warmly welcome candidates returning to the workforce or bringing non-linear experience, including transferable skills gained through life and professional pathways.

If you require any reasonable accommodations at any stage, please contact us at recruit@gasnetworks.ie and we will support you to ensure a positive and equitable candidate experience.

We offer hybrid working arrangements to help you balance work and life, and to support you in bringing your best to the organisation.

Gas Networks Ireland will only hold your data for as long as necessary. By providing a CV, you are agreeing for Gas Networks Ireland to process this information about you. If you have any queries about how Gas Networks Ireland processes your data, see our Privacy Notice or email dataprotection@gasnetworks.ie

